

**BelovED Community Charter School
Regular Board Meeting
Thursday, December 19, 2019, 6:00 pm
508 Grand Street
Jersey City, NJ 07302**

Minutes

The meeting was called to order at 6:10 PM by Nicole Jackson.

I. Roll Call

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/21	X		
Jessica Lisboa	6/30/20		X	
Salvatore Risalvato	6/30/21	X		
Sheridan Bell	6/30/20	X		
Sam Mikhail	6/30/21	X		

Ken Schultz – Principal, Gr 6 - 9, Acting Executive Officer/Lead Person

Michele Link – Principal, K - 5

Laura Tasic – School Business Administrator/Board Secretary, BCCS

Duanne Moeller – Director of Operations

Victoria De Leon – MS Academic Dean

Bret Schundler – School Consultant

Adam Herman – Adams, Gutierrez & Lattiboudere, LLC

II. Approval of Minutes from November 21, 2019 Regular Board Meeting.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail			X	

III. Human Resources

- 2019-12-19-19-01** Resolved, the BCCS Board of Trustees approves the hiring of the following employees for the School Year 2019 – 2020, effective September 1, 2019 – June 30, 2020.

Hire	Position	Salary	Start Date
Sean Collins-Cruz	On Call Substitute Teacher	\$120/day	TBD
Jerald See	IT Support Specialist	\$39,000	January 1, 2020
Cora Page	Security Guard FT	\$12/hour	December 10, 2019
Taeaisa Anderson	Security Guard PT	\$12/hour	TBD, upon completion of background check
Rosemary Drennan Vanek	One-on-One Aide PT	\$19/hour	December 11, 2019

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 2019-12-19-19-02** Resolved, the BCCS Board of Trustees approves the following Stipends for the School Year 2019 – 2020.

Employee	Stipend Type	Stipend
Meghan DeLaplain	MS & HS Cheerleading Head Coach	\$1,500
Denise Morrobel	MS & HS Cheerleading Head Coach	\$1,500
Benjamin Elk	Peer-to-Peer Professional Development/Mentor	\$1,500
Shaniqua Martin	Peer-to-Peer Professional Development/Mentor	\$1,500
Jina Shin	Maternity Leave Replacement Teacher (S. Martin)	\$56,000 (prorated)
Jere Waldron	Athletic Director Increase	\$7,500 (prior \$5,000)
Leanne Conner	Girls on the Run Fall 2019	\$1,000

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 3. 2019-12-19-19-03** Resolved, the BCCS Board of Trustees approves the following Head Teach/Department Chairs Stipends for the School Year 2019 – 2020.

Employee	Stipend Type	Stipend
Katelyn Sanchez	Head Teacher, Gr 3 (replace Hurm 12/09/2019)	\$5,000 (prorated)

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			

S. Bell	X			
S. Mikhail	X			

- 4. 2019-12-19-19-04** Resolved, the BCCS Board of Trustees approves the following Updated Tutoring – Middle School/High School to be reimbursed by Title Funds.

Staff Member	Grade	Days	Hours	Time Frame	Hourly Rate	Total Max Stipend
Didi Martin	Coordinator	4	1	10/15/2019 – 05/31/2020	\$40	\$4,160
Eric Boonstra	Math 9	4	1	10/15/2019 – 05/31/2020	\$40	\$4,160
Michael Jeter	Math 8	4	1	10/15/2019 – 05/31/2020	\$40	\$4,160
Tyree Ladd	Math 6-7	4	1	10/15/2019 – 05/31/2020	\$40	\$3,120
Scott Steiner	ELA 9	2	1	10/15/2019 – 05/31/2020	\$40	\$2,080
Mabelyn Pena	ELA 9	2	1	10/15/2019 – 05/31/2020	\$40	\$2,080
Victoria deLeon	ELA 6-7	2	1	10/15/2019 – 05/31/2020	\$40	\$4,160
Jessica Morrison	ELA 8	4	1	10/15/2019 – 10/31/2019	\$40	\$400
Krystal Brooks	ELA 8	4	1	11/04/2019 – 05/31/2020	\$40	\$3,760
				TOTAL		\$24,320

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 5. 2019-12-19-19-05** Resolved, the BCCS Board of Trustees approves the following Tutoring/Intensives – Elementary School/High School to be reimbursed by Title Funds.

Staff Member	Grade	Time Frame	Days	Hours / Day	Hourly Rate	Total Max Stipend
Alyssa Tremblay	Gr 2 / 3	01/06/2020 – 05/31/2020	3	1.25	\$40	\$1,770
Asher Banning	Gr 5 Math	01/06/2020 – 05/31/2020	2	1.25	\$40	\$1,260
Alexandra Amico	Math 2 / 3	01/06/2020 – 05/31/2020	2	1.25	\$40	\$1,260
Marisol Ghizzone	Gr 4 Math	01/06/2020 – 05/31/2020	2	1.25	\$40	\$1,260
Sylvia Martinez	TA	01/06/2020 – 05/31/2020	4	1.25	\$40	\$1,775
		TOTAL				\$7,325

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

IV. Field Trips

- 1. 2019-12-19-19-06** Resolved, the BCCS Board of Trustees approves the following Field Trips:

Date	Grade	Destination/City	Amount
December 12, 2019	1 st (1E)	Community Food Bank of New Jersey	\$121.25
March 19, 2020	4A & 4B	Old Barracks Museum, Trenton, NJ	\$1,340
March 18, 2020	4C & 4D	Old Barracks Museum, Trenton, NJ	\$1,355
February 14, 2020	9 th	Branch Brook Roller Skating STEM Project, Newark, NJ	\$1,702.50

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

V. Business

- 1. 2019-12-19-19-07** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of November 22, 2019 – December 19, 2019, in the amount of \$466,612.10.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 2. 2019-12-19-19-08** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 12/31/19 and 01/15/20 each in the amount of \$410,000.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 3. 2019-12-19-19-09** Resolved, the BCCS Board of Trustees approves of the submission of the November 2019 Board Secretary Report to the NJ Department of Education.

Motion: S. Risalvato	Second S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 4. 2019-12-19-19-10** Resolved, the BCCS Board of Trustees approves of the expenditure of up to \$20.00/person for the BCCS 2019 – 2020 Holiday Party.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 5. 2019-12-19-19-11** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a tutoring agreement with LearnWell at a rate of \$49.00/hour of instruction.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 6. 2019-12-19-19-12** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$18,000.00 to ArchMills, LLC for the Door and Lock Punch List (i.e. Payment on Account Hollister Construction Services) at the High School to be reimbursed by Friends 2 upon draw down of the next construction loan funds.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 7. 2019-12-19-19-13** Resolved, the BCCS Board of Trustees authorizes the expenditure up to \$4,000 to Mulvey Electric for electrical work to the Main building (i.e., run additional circuits in the cafeteria for the TV installation, security lights for the rear, new circuit for Registrar's office).

Motion: S. Risalvato	Second: S. Bell			
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	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 8. 2019-12-19-19-14** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$1,895.00 to BrainPOP for a 12-month subscription (i.e., animated educational site – Science, Social Studies, English, Math, Arts & Music, Health & Technology).

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 9. 2019-12-19-19-15** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$3,500.00 to Cantanio Kamens & Company for the preparation of the Friends Of 2018 Form 990.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			

S. Bell	X			
S. Mikhail	X			

10. 2019-12-19-19-16 Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$1,820.00 to Tynker for the Middle School – 6 cross cultural STEM courses.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

11. 2019-12-19-19-17 Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$775.00 to Totowa Concrete Products, Inc. for fifteen (15) concrete parking blocks for the bus parking lot.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

12. 2019-12-19-19-18 Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$750.00 to Impact Fire Services for an inspection of the High School sprinkler wet system.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

13. 2019-12-19-19-19 Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$2,880.00 to Impact Fire Services for High School Lab fire alarm.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

14. 2019-12-19-19-20 Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$75,416.95 to Maschio's Food Service, Inc. for the September 2019 school lunch program.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			

S. Bell	X			
S. Mikhail	X			

15. 2019-12-19-19-21 Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$84,717.76 to Maschio's Food Service, Inc. for the October 2019 school lunch program.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

16. 2019-12-19-19-22 Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$76,518.08 to Maschio's Food Service, Inc. for the November 2019 school lunch program.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

17. 2019-12-19-19-23 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Phenom Sportswear for the purchase of athletic uniforms in the amount of \$16,314.00.

Athletic Uniforms Purchase		Phenom Sportswear	
Cross Country	20 girls sets of shirt and shorts	\$50	\$2,000
	20 boys sets of shirt and shorts	\$50	
Girls Volleyball	24 Girls shirt and shorts	\$68	\$3,264
	24 Boys shirt and shorts	\$68	
Basketball	50 boys home and away shirts and shorts (100 total)	\$70	\$7,000
	50 girls home and away shirts and shorts (100 total)	\$70	
Bowling	15 collared boys shirts	\$35	\$1,050
	15 collared girls shirts	\$35	
Soccer	25 Girls shirt and shorts	\$60	\$3,000
	25 Boys shirt and shorts	\$60	
			\$16,314

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

18. 2019-12-19-19-24 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to execute a Consolidation Agreement with Empowerment Academy Charter for the SY 2019 - 2020 for the Operation and Management of the School Food Service Program. For the SY 2019 – 2020 Empowerment Academy Charter School will co-locate its 4th and 5th Grade classes, approximately totaling 230 students for the SY 2019 – 2020.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

19. 2019-12-19-19-25 Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$3,500.00 to GameTime Sports Construction for labor and installation of the High School Scoreboard within the Gym.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

20. 2019-12-19-19-26 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a multi year agreement with PowerSchool for the Student Information Systems in the amount of \$62,731.50 / annual cost. Contract term forty two months.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X

S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

21. 2019-12-19-19-27 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with PowerSchool for the Assessment Analytics program in the amount of \$24,298.01 / annual cost. Contact term eighteen months.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

22. 2019-12-19-19-28 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with DLeon Auto Repairs for engine work on Bus no. 14 in the amount of \$5,800.00.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 23. 2019-12-19-19-29** Resolved, the BCCS Board of Trustees authorizes the expenditure of half of the cost of the annual membership dues (\$198/member) to the Association of American Educators. Membership will be an option to all BCCS full time and hourly staff.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 24. 2019-12-19-19-30** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$2,317.07 to Amsterdam Printing & Litho for water bottles for all instructional / non-instructional staff.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

VII. Public Comment on Non-Agenda Items

1. None.

VIII. Other Business

1. Latest update on HIB provided by the Principal (Gr K-5), three (3) submitted, none met the specific criteria to be qualified as HIB for the month of December.

2. Discussion of interest by 30 McNair students to tutor.
3. Discussion of student culture, culture report, uniforms, academics, practice clinics, and reading/writing programs
4. Discussion by the Director of Operations on new signage and landscaping options.
5. Multi-Purpose Room – six to seven months project to build. September 2020 anticipated completion. Issued hardship letter regarding loss of space due to three foot water level. State turned down same level as current MPR. Due to risk elevation levels must raise it 3 ft from original building was built. Channel of entry – split level with steps.

Adjournment at 8:47pm